

## Unyeway, Inc. Admission Agreement

This admission agreement is authorizing Unyeway, Inc. to provide basic day program service to:

Name: \_\_\_\_\_ UCI# \_\_\_\_\_ Birth Date \_\_\_\_\_

Basic service will be provided by the \_\_\_\_\_ program, vendor # \_\_\_\_\_.

Basic services include training in Self-Care, Communication, Functional Living, Social Skills, and Appropriate Interactions, as appropriate.

### **Additional basic service specific to each individual component include:**

**Behavior Management Program BMP 1:3** Vendor # H90182 (Lakeside), Vendor # HQ0707 (Oceanside), & Vendors # HQ0766(Chula Vista) provides proactive behavior management techniques, behavior intervention strategies, work activities- as available, boundaries and relationship training, and anger management, as appropriate.

**Psych/Social Programs – ADC 1:3** Vendor # HQ0120 (Lakeside), Vendors # HQ0765(Chula Vista), & Vendor # HQ0699 (Oceanside), provides boundaries and relationship training, community interaction training, abuse prevention, assertiveness training and coping skill, while taking advantage of paid work opportunities, as appropriate.

**Community Based Programs – Work Focused – CBP 1:4** Vendor # H85697 (Lakeside) and Vendor # HQ0767 (Chula Vista), provides work and volunteer opportunities throughout the day, focuses on independent work and achievement, and the skills necessary to advance in a work setting, as appropriate.

**Community Cased Programs – Community Integration Focused – CBP 1:3** Vendor # H85698 (Lakeside), Vendors # HQ0764 (Chula Vista), & Vendor # HQ0700 (Oceanside), provides community integration training and support in the community, uses public transportation frequently, develops natural resources in the community, works towards community consumer skills, such as: purchasing, pricing, getting assistance, and community interaction. The groups also practice safety skills and emergency response in the community, as appropriate.

**Nursing Programs – ADC 1:3** Vendor # HQ0120 (Lakeside), Vendors # HQ0765(Chula Vista), & Vendor # HQ0699 (Oceanside), provides traditional day program services with the added support of nursing staff based directly out of the program. Additional services include Range of Motion, G & J Tube feeding and hydration, seizure monitoring, injectable PRNs, diabetes monitoring, suctioning, tracheotomy care, catheter care, Alzheimer and dementia

monitoring, administration of restricted medications such as: eye drops, otic solutions, suppository PRNs, epi-pens injections, etc..., as appropriate.

**Rascals Program – ADC 1:4** Vendor # H14696 (Lakeside), Vendors # HQ0768 (Chula Vista), & Vendor #HQ0701 (Oceanside), provides retirement and leisure activities to people who attend at a slower more relaxed pace. Arts and Crafts, Music Appreciation, Get Up and Move Exercises, and Maintenance Programs are emphasized, as appropriate.

**Activities Centers OAC 1:6** Vendor #HQ0698 (Oceanside Only), provides activities within a center site located in Lakeside, which emphasizes appropriate social interaction with peers, work activities as available, learning skills which are barriers to movement to a habilitation program, appropriate work behaviors and relationships.

**Activities Centers CVAC 1:6** Vendor #HQ0763 (Chula Vista Only), provides activities within a center site located in Lakeside, which emphasizes appropriate social interaction with peers, work activities as available, learning skills which are barriers to movement to a habilitation program, appropriate work behaviors and relationships.

**Activities Centers LAC 1:8** Vendor # H27417 (Lakeside Only), provides activities within a center site located in Lakeside, which emphasizes appropriate social interaction with peers, work activities as available, learning skills which are barriers to movement to a habilitation program, appropriate work behaviors and relationships.

**Adult Development Center 1:4** Vendor #H14696 (Lakeside), Vendors # HQ0768 (Chula Vista), & Vendor #HQ0701 (Oceanside), provides traditional site based training, with an emphasis on increasing independence in self-care, functional living, and communication.

**Day Program Rates are as Follows:**

**Regional Center Funded:** The monthly rate is established in conjunction with the Department of Developmental Services and the San Diego Regional Center. The established rate for basic services is \$\_\_\_\_\_per day. The rate is billed at the end of the month in which services are provided. The basic monthly rate does not include optional funds, such as P & I money used for special activities and purchasing individual equipment. Since the funded rates are prescribed by the Department of Developmental Services, basic rate changes will be effective on the operative date of any rate changes made in that program without prior notice. In the event that a rate change is made retroactive, the difference in rates will be either billed for or refunded

**Private Pay:** The monthly rate is established by the Unyeway, Inc. Administration based upon the most current cost statement for the program which the person will be attending. The rate for basic services is \$\_\_\_\_\_per day. The rate is billed at the end of the month in which services are provided and must be paid Net 15. The basic monthly rate does not include optional funds, such as P & I money used for special activities and purchasing individual equipment.

### **Additional Augmentative Unyeway, Inc. Services:**

Unyeway, Inc. currently provides the below listed additional service with no additional charge for people who attend our program, as available and appropriate. Unyeway, Inc. may end augmentative services without notice:

Physical Therapy

Speech Therapy

Family Life Education

### **Additional Funds for Consumers Provided by their Authorized Representative or Conservator**

The consumer, their residential care providers, or family can send P & I money to the program so that it is accessible for the consumer to use on outings, for purchases, etc... (Checks may be made payable to Unyeway, Inc. and mailed to the Administrative Offices located at: 2330 Main St. Ramona, CA. 92065- please indicate the consumer's name on the check). Please do not send more than \$20.00 each month.

In Order For The Consumer To Attend One Of Unyeway, Inc.'s Programs The Following Conditions Must Be Met By The Person Or Agency Responsible For The Consumer's Residential Services:

An emergency phone number must be on file with Unyeway, Inc., Unyeway, Inc. must be able to reach an emergency contact person within 15 – 30 minutes of being called. An emergency contact must be able to pick a consumer up at program, upon request by Unyeway, Inc, within 15-30 minutes.

A current emergency medical treatment consent form must be on file with Unyeway, Inc. for a consumer to attend one of the Unyeway, Inc. programs. Other forms of consent may also be requested, such as: photo/publicity consent, release of information consent, etc...

A physician report must be on file with Unyeway, Inc prior to or within 30 calendar days following the acceptance of a consumer into one of Unyeway, Inc.'s programs. A current negative PPD/TB or clear chest x-ray must be on file prior to the consumer's first day of program (Current is within 1 year for PPD or chest x-ray).

A copy of a current Hepatitis Screening indicating a person's current hepatitis status and a complete immunization record.

Prior to attending program, a physician's prescription is needed for all: medications/injections treatments, specialized equipment, range of motion, and an

incontinence/bowel schedule (if applicable). A physician's order must be on file prescribing the use of diapers or depends if they are to be worn at program.

Any medications prescribed to be delivered at program (routine or P.R.N.) must be delivered to the program on a schedule to ensure that the medication is available each day.

A care plan will be written prior to the consumer attending program if a restricted health condition is to be addressed. The care plan will be written by a licensed medical professional.

In order to discontinue a medication/injection/treatment delivered at program, a physician's order must be received by the program (if the medication/injection/treatment is given at program) stating when the program is to discontinue the medication.

Unyeway, Inc. must be notified if a consumer attending our program has or has had a contagious infection or condition during the time that they are enrolled with Unyeway, Inc. No person with a contagious infection or condition is permitted to attend Unyeway, Inc. A physician's note, indicating that a person is no longer contagious, must be received by Unyeway, Inc. prior to a person returning to program.

The consumer, their residential staff and family members are required to cooperate with all general policies and procedures of Unyeway, Inc.

The consumer must arrive no earlier than 8:45 a.m. and be picked up no later than 3:15 p.m. each program day.

Consumers are prohibited from bringing items to program which may be harmful to others.

A 30-day written notice is required by Unyeway, Inc., when a consumer is intending to end their attendance at Unyeway, Inc., unless an emergency residential placement out of our area of service is necessary.

The consumer must bring a lunch and drink to program each day. The lunch must be prepared as prescribed by a nutritionist or physician (if special diet or food prep is required). Lunch money can be sent in lieu of a lunch if arrangements are made ahead of time or scheduled.

All applicable reporting requirements will be made by Unyeway, Inc. if a concern arises at Unyeway, Inc.

Any specialized equipment and personal items, which will be the responsibility of Unyeway, Inc. to safeguard, must be pre-approved by the Director of the program.

Upon discharge from the program, any personal property, money, medications will be returned to the consumer and/or his/her representative whenever possible on their last day of attendance and no later than 30 days after discharge, if arrangements need to be made.

With the consent of the consumer visitors can come to the program. While the consumer's privacy is important, visitors will be accompanied by a manager unless the visitor is the person's legal conservator or an authorized representative of an agency such as; Community Care Licensing or the San Diego Regional Center who is responsible for the consumer.

A person may be discharged by Unyeway, Inc. for the following reasons with a 30-day notice unless otherwise indicated:

Non-payment of the rate for basic services within sixty days of the due date.

Failure to comply with local, state, and federal laws may result in discharge.

Failure to comply with Unyeway, Inc. general policies or a lack of cooperation which results in Unyeway, Inc.'s ability to abide by regulations, guidelines, and policies may result in discharge.

If a person poses a clear and present danger to others and demands frequently or consistently, a ratio greater than is prescribed by the component they attend may result in discharge **(3-day notice – 30 day depending on the severity)**.

If a person has medical needs which go beyond the scope of medical care available at the component they attend and/or the person develops a C.C.L. prohibited medical condition **(3-day notice)**.

If a person uses hate or harassing speech or actions which create a hostile work environment **(3-day notice – 30 day notice depending on the severity)**.

**Thirty-day notices given by Unyeway, Inc. are communicated in writing to the San Diego Regional Center. All 3-day notices given by Unyeway, Inc. require the notification of Community Care Licensing in addition to the San Diego Regional Center**

**My signature represents my agreement to abide by Unyeway, Inc.'s Admission Agreement. Please have any questions or concerns clarified before signing below.**

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Individual to be provided services by Unyeway, Inc.

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Residential Care Provider of the Individual to be provided services by Unyeway, Inc.

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Parent or Conservator of the Individual to be provided services by Unyeway, Inc.

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Unyeway, Inc. Case Manager

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Unyeway, Inc. Director

**Unyeway, Inc.**

11440 Riverside Dr. Ste D  
Lakeside, CA. 92040  
(619) 562-6330 p  
(619) 562-6547 f

**Unyeway, Inc.**

4065 Oceanside Blvd. Ste J  
Oceanside, CA. 92056  
(760) 643-9394 p  
(760) 643-9616 f

**Unyeway, Inc.**

1261 3<sup>rd</sup> Ave. Ste G  
Chula Vista, CA. 91911  
(619) 691-6346 p  
(619) 691-6963 f